Minnesota Housing is pleased to announce the launch of PORT (Property Online Reporting Tool), a new online compliance reporting tool. Minnesota Housing developed PORT to consolidate compliance monitoring and reporting tools into one easy-to-use web-based system.

Beginning with 2014 reporting, the following will be replaced with PORT:

- Characteristics of Tenant Households Report (for deferred loan reporting)
- Electronic Reporting Program (for tax credit reporting)
- MARIF activity tool (for MARIF reporting)
- Compliance Monitoring System (for HOME compliance reporting)

Owners now have one place to fulfill multiple reporting requirements and can view property, loan and tax credit data from the Agency. PORT is also a compliance monitoring system, which will result in better communication between owners and Agency staff during the annual reporting process and periodic inspections.

Next Steps and Important Reminders

- Property owners will soon receive a hard copy mailing from Minnesota Housing containing additional information on accessing PORT, including a temporary username and password and login instructions. Passwords must be changed after logging in for the first time. If you own multiple properties, you will receive a separate letter for each property.
- If you have problems logging in, contact Renee Dickinson at 651.296.9491. We also welcome your comments and suggestions regarding PORT. Please submit to mn.housing@state.mn.us with the subject line "PORT Comment/Question."
- Minnesota Housing is moving to electronic communication for nearly all compliance and annual reporting announcements. Please confirm that your contact information, particularly email address, is up to date when you log into PORT. The email address field can be found under the Property Owner on the Property tab. All mass communication related to compliance with Minnesota Housing will be done through the Minnesota Housing website and eNews.
- PORT introductory trainings will be posted on the Multifamily Compliance web page on March 6. These pre-recorded trainings will provide background information, an overview of navigation and individual sections of the PORT manual. You can also find detailed PORT instructions, including how to set up management and site management accounts, within the Property Online Reporting Tool (PORT) User Instructions document.